

BOTTINEAU COUNTY WATER RESOURCE DISTRICT

BCWRD BOARD OF MANAGERS REGULAR MEETING AGENDA

Monday, November 20, 2023, 9:00 a.m.

Bottineau County Courthouse Commissioners' Room
314 5th Street W., Bottineau, North Dakota

Agenda

CALL TO ORDER

ROLL CALL

SETTING OF THE AGENDA

1. APPROVAL OF OCTOBER 16, 2023, REGULAR BOARD MEETING MINUTES (1-4)
2. APPROVAL OF FINANCIAL REPORT/APPROPRIATIONS
 - A. November 2023 Financial Packet (5-55)
 - B. Water Infrastructure Revolving Loan Fund Commitment Letter (56-57)
 - C. Stone Creek Lateral B Warrant
 - I. Financing Resolution (58-64)
 - II. Loan Agreement (65-70)
 - III. Bond (71-72)
 - IV. Closing Certificate (73-75)
 - V. Preliminary Amortization Schedule (76)
 - VI. Requisition for Payment (77)
 - VII. District Counsel Opinion (78-80)

3. ASSESSMENT DRAINS

The following agenda items contain existing legal drains, pending legal drain projects, and proposed legal drain projects. Not all legal drains listed here have been officially designated or established under N.D. Century Code chs. 61-16.1 or 61-21.

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| A. Baumann Drain | I. Repair |
| B. Haas Coulee Drain | E. Overgaard Lateral Drain |
| I. Phase IV Repair | F. Tacoma Bitz Drain |
| C. Brander Drain | G. LaPorte Coulee Drain |
| I. West Extension | H. Moen Drain |
| D. Kane Tacoma Drain | I. Gessner Drain |

P.O. Box 268 | Bottineau, ND 58318 | <https://www.bottineauco.com/water> | Clifford Issendorf, Chair: 701-228-4070
Jennifer Malloy, Engineer 701-323-3950 | Kale R. Van Bruggen, General Counsel/Secretary 320-251-6700

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- J. **Russell Drain**
- K. **Scandia-Scotia Drain**
- L. **North Landa Drain**
- M. **South Landa Drain**
 - I. Easement Acquisition
 - II. Easement 19 (Fiala, et al.)
 - III. Easement 24 (Siercks)
 - IV. Easement 25 (Andersen)
 - V. Easement 26 (Martinson, Maxwell, et al.)
 - VI. Easement 28 (Jodi Quiner et al.)
 - VII. Burlington Northern, Inc. RR Crossings
- N. **Stone Creek Drain**
 - I. **Lateral B**
- O. **Stone Creek Lateral (Elysian)**
 - I. **Gardena Lateral**
- P. **White Spur Drain**
- Q. **Brandt Drain**
 - I. Clean-out Quotes
- R. **Willow Drain #5**
- S. **Serguis Drain**
 - I. Resolution Declaration for Construction & Maintenance (TABLED)

4. OLD BUSINESS

- A. Oak Creek Water Resource District Boundary Correction

5. NEW BUSINESS

- A. NDWRDA 2024 Goals & Resolutions
- B. Update change order approval authority

6. OPEN MIC

Any person may address the Board in his or her individual capacity on any matter not on the agenda. Speakers are requested to state their name and address for the record and minutes. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff or managers for a future report or direct that matter to be scheduled on an upcoming agenda.

7. ITEMS FOR DISCUSSION AND INFORMATION

A. Staff Reports

- I. Jennifer Malloy – *Engineer/Administrator*
- II. Kale Van Bruggen – *Attorney/Secretary*

B. December 2023 Meeting

- I. December 5-8 – 60th Annual Joint North Dakota Water Convention and Irrigation Workshop – Bismarck Hotel & Conference Center
- II. December 7 – Souris River Joint Board Meeting – Governor’s Room of the Bismarck Hotel & Conference Center (12 p.m.)

III. December 11 – Water Topics Overview Committee Meeting – Room 327B at the State Capitol in Bismarck (10 a.m.)

IV. December 18 – Regularly Scheduled Meeting

C. January 2024 Meeting

I. January 15 – Regularly Scheduled Meeting

D. February 2024 Meeting

I. February 19 – Regularly Scheduled Meeting

E. Managers’ Updates

I. Souris River Joint Board

a. Bridge Repair: Sec. 18-160-78

II. Assiniboine River Basin

8. ADJOURNMENT

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