

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
DECEMBER 17, 2020
7:30 am

The Special Commissioner Meeting was called to order at 7:30 am by Chairman Charlie Adams. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman, Charlie Adams, Commissioners, Dan Marquardt, Jeff Beyer States Attorney, Mike McIntee and County Auditor Elect, Emily Deschamp. Charlie Adams, Chairman, LeRoy Rude, Vice-Chairman and Commissioner Lance Kjelshus attended the meeting via Zoom.

Old Business:

Agenda – A motion was made to approve the agenda by Marquardt, seconded by Kjelshus. Motion carried.

Minutes - A motion was made to approve the minutes from December 1st, 2020 by Kjelshus, seconded by Rude. Motion carried.

Bills –34149 American Library Association (12/15) \$175.00, 34150 Baker & Taylor \$482.44, 34151 Courant \$84.00, 34152 Food Network Magazine \$19.97, 34153 Jason’s Super Foods \$23.16, 34154 Midwest Tape \$117.18, 34155 The Standard \$54.00, 34156 Turtle Mountain Communications \$58.41, 900970 ND Game & Fish \$90.00, 900971 Ann Monson, Co Treas \$2,700.19, 900972 Paystubz \$913.39, 34157 American Parks Company \$15,255.00, 34158 Addie Berg \$350.75, 34159 Erin Berentson \$270.61, 34160 David & Veronica Biberdorf \$18,828.00, 34161 Bob Barker \$1,691.29, 34162 Bottineau Clinic Pharmacy \$175.38, 34163 Bottineau Plumbing & Heating \$120.00, 34164 City of Maxbass \$148.00, 34165 City of Newburg \$36.00, 34166 Sara Clemens \$112.57, 34167 Clute Office Equipment \$3,348.00, 34168 Courant \$1,049.69, 34169 D&L Storage \$260.00, 34170 Bottineau EDC \$2,000.00, 34171 Family Vision Center \$295.00, 34172 Farmer’s Union Oil-W \$11,589.74, 34173 Kodie Hancock \$162.00, 34174 Jason’s Super Foods \$196.76, 34175 Taylor Kippen \$86.25, 34176 Rhonda Langehaug \$30.00, 34177 Bottineau County Library \$28,000.00, 34178 Nadine Little \$45.00, 34179 Midco Communications \$108.16, 34180 Ann Monson, Co Trea \$31,951.74, 34181 Moum’s Tesoro \$203.26, 34182 ND Association of Counties \$38.50, 34183 NDSU Extension \$35.00, 34184 ND Telephone Compnay \$128.03, 34185 Nelson Repair \$155.00, 34186 Office of the State Auditor \$17,550.00, 34187 Ottertail Power Co \$8,670.41, 34188 Praxair Distribution \$33.53, 34189 Secretary of State Office \$36.00, 34190 Sodexo Inc & Affiliates \$10,074.00, 34191 SRT \$694.80, 34192 State Treasurer \$3,870.41, 34193 St. Andrew’s Health Center \$2,490.60, 34194 TurnKey Corrections \$262.67, 34195 Turtle Mountain Floral \$29.99, 34196 Avis Tvedt \$54.75, 34197 Verizon Connect \$324.61, 34198 Western Agency \$35,809.83, 34199 Aflac (12/31) \$3,742.82, 34201 Colonial Life Ins. \$1,558.16, 34202 Guardian Fleet Safety \$17,313.16, 34207 Ann Monson Bottineau Co. Treasurer \$7626.55, 34208 ND Child Support Division \$1,550.00, 34209 North Dakota United \$123.50, 34210 New York Life Ins. \$86.14, 34213 Renville County Auditor \$1,733.84,

34215 The Standard Life Ins. \$2,744.04, Unum Life Ins. \$412.24, 34199-34219 Social Services \$2,768.19, 34220 Information Technology Dept. \$27,269.74, 34221 Ann Monson, Bottineau Co. Treasurer \$316,911.06, 46260-46357 Payroll \$256,507.54, Total \$532,578.75. The December end of year bills were reviewed and a motion was made to pay the bills by Beyer, seconded by Rude. Motion carried.

Lisa updated the board on the North Dakota Association of Counties meeting.

Lisa Herbel, Bottineau County Auditor met with the commissioners to discuss a contract to assist Auditor's Office in the transitioning process. A motion was made to contract with Lisa Herbel on an as needed basis by Beyer, seconded by Kjelshus. Motion carried.

LeRoy discussed the hiring process and how applicants should be notified in a timely matter.

A motion made by Kjelshus to call for bids on excess Bottineau County property at the January 5th, 2020 meeting. Seconded by Marquardt. Motion carried.

Discussion was held about the heating and cooling contracts that have been received from H.A. Thompson and Johnson Controls. The commissioners decided to resume this discussion at the January meeting.

Ritch Gimbel, Road Supervisor, met with the board to discuss the potential bridge funding. DOT has selected 6 structures in Bottineau County, to replace these structures over a three-year time frame. Ritchie also discussed with the commissioners to consider borrowing ahead of our federal aid to fund our road projects in the future. The commissioner discussed doing overlays on county highways in the future and the potential cost.

Mike McIntee met with the board to discuss the Deed for the Biberdorf Right of Way contract for wetland mitigation. The county will purchase the 15.69 acres of Right of Way for \$18,828.00.

The commissioners discussed the policy of transferring liquor licenses for the 2021 year. The county received a request to transfer license to the Lake House Event Center on July 17th 2021. A Motion was made to transfer the liquor license from A-Frame to the Lake House Event Center by Rude. Seconded by Beyer. Motion carried.

Chairman Charlie Adams recognized the county employees for their Years of Service.

Tanner Hellenbrand, Head Jailer met with the commissioners to discuss the Jail Revenue for the 2020. He also discussed adding a software that would cost \$22,364.00 to the jail that would allow the jail to log the information for the corrections officers on during their rounds. A motion

was made to purchase the software for the jail by Beyer. Second by Marquardt. Motion carried.

As there was no further business, a motion was made to adjourned the meeting at 11:15am by Marquardt. Seconded by Kjelshus. Motion carried.

Charlie Adams, Chairman

Emily Deschamp, Deputy Auditor