

BOTTINEAU COUNTY  
 COMMISSIONER PROCEEDINGS  
 JULY 6TH, 2021  
 7:30 am

The Commissioner Meeting was called to order at 7:30 am by Chairman Charlie Adams. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman, Charlie Adams; Vice-Chairman, LeRoy Rude, Commissioners, Lance Kjelskus, Jeff Beyer, Dan Marquardt, State's Attorney, Mike McIntee, and Auditor, Emily Deschamp.

Old Business:

Agenda- A motion was made to approve the Agenda by Marquardt, seconded by Kjelskus. Motion carried.

Minutes - A motion was made to approve the June 1<sup>st</sup>, 2021, June 17<sup>th</sup>, 2021 Special meeting, and the June 17<sup>th</sup>, 2021 Police Committee Meeting minutes by Beyer, seconded by Rude. Motion carried.

Consent Agenda –No consent agendas this month.

Bills – The July bills were reviewed,

Check #	Name	Amount
901030	Monson, Ann	\$ 4,360.62
901031	ND Game and Fish	\$ 118.00
901032	Paystubz	\$ 600.69
901033	Verizon Wireless	\$ 1,753.19
35068	Baker & Taylor	\$ 543.05
35069	Jasons Super Foods	\$ 46.91
35070	Library Journal	\$ 157.99
35072	Midwest Tape	\$ 258.59
35073	Minot Daily News	\$ 260.00
35074	NDLA	\$ 390.00
35075	Subscriber Services	\$ 39.95
35076	Turtle Mountain Communications	\$ 59.15
35077	Turtle Mountain times	\$ 35.00
35078	Forde, David	\$ 1,155.00
35079	Hahn, Duane & Diane	\$ 1,380.00
35080	Hartsburg, Sandra	\$ 1,560.00
35081	Law, Laurie	\$ 1,560.00
35082	ND Department of Transportation	\$ 649.84
35083	North Dakota Telephone Company	\$ 128.03

35084	Nickelson, Jodi	\$ 1,560.00
35085	Nordmark, Eric	\$ 4,665.00
35086	Opdahl, Susie	\$ 1,380.00
35087	Ottertail Power Company	\$ 5,925.40
35088	Semco Land Company Etal	\$ 780.00
35089	Siercks, Laura	\$ 390.00
35090	Siercks, Michael	\$ 4,560.00
35091	Thorenson, Amber & Kelly	\$ 780.00
35092	Tolstad, Dwight, Robin	\$ 870.00
35093	Triple H Cattle Company	\$ 2,340.00
35094	Vinje Family Partnership	\$ 3,105.00
35095	American Family Insurance	\$ 3,485.59
35096	Bank of ND	\$ 36,000.00
35097	Bank of ND	\$ 787.50
35098	Colonial Life & Accident	\$ 1,550.48
35099	Grandbois, Joe	\$ 2,540.00
35100	Monson, Ann	\$ 3,751.30
35102	ND Child Support Division	\$ 1,550.00
35101	Monson, Ann	\$ 3,161.62
35103	ND United	\$ 91.84
35104	New York Life Insurance	\$ 86.14
35105	Renville County	\$ 1,733.84
35106	Standard Life	\$ 2,798.84
35107	Unum Life INS Company	\$ 295.20
901034	First National Bank	\$ 6,902.38
901035	Internal Revenue Service	\$ 30,292.64
901036	Internal Revenue Service	\$ 51,191.16
35108	Adams, Charlie	\$ 356.16
35109	Advanced Business Methods	\$ 491.68
35110	Auto Value Bottineau	\$ 105.87
35111	Basin Service Company	\$ 2,667.00
35112	Bechtold Paving	\$ 3,151.20
35113	Border Ag & Energy	\$ 1,039.19
35114	Bottineau Clinic Pharmacy	\$ 1,298.01
35115	Bottineau Plumbing & Heating	\$ 125.00
35116	Burleigh County Sheriff	\$ 59.00
35117	Butler Machinery Company	\$ 8,725.34
35118	Cass County Sheriff	\$ 72.00
35119	Cenex Credit Card	\$ 2,190.74
35120	Cenex Fleet Fueling	\$ 230.56
35121	Circle Sanitation	\$ 68.75
35122	Bottineau, City of	\$ 569.75
35123	Maxbass, City of	\$ 87.00
35124	Newburg, City of	\$ 37.00
35125	Clemens, Sara	\$ 362.66
35126	Clute Office Equip.	\$ 247.20

35127	Clute Office Equip.	\$ 126.27
35128	The Computer Store	\$ 1,457.96
35129	Central Trenching Inc	\$ 15,720.00
35130	Dakota Fire Extinguishers	\$ 851.65
35131	Dakota Communications	\$ 90.00
35132	Dakota Agronomy	\$ 1,565.00
35133	Dallmann Services Co	\$ 13,475.00
35134	Deschamp, Emily	\$ 446.96
35135	DMC Wear Parts	\$ 357.89
35136	Double Tree by Hilton	\$ 172.80
35137	Drive Buick Chev	\$ 4,256.46
35138	DSM Inc	\$ 724.50
35139	Farstad Oil	\$ 612.70
35140	Farmers Union Oil W	\$ 12,475.30
35141	Farmers Union Oil WC	\$ 18.50
35142	Farden Construction	\$ 30,370.83
35143	Hardy, Stephanie	\$ 312.48
35144	Heisler Auto Inc	\$ 302.00
35145	Information Tech Dept	\$ 195.30
35146	Jasons Super Foods	\$ 77.64
35147	JB Express	\$ 115.00
35148	Johnson Controls	\$ 592.60
35149	JS Wholesale Vending	\$ 692.24
35150	Kettering's Yard	\$ 692.24
35151	Kippen, Taylor	\$ 112.00
35152	Lakeshore Lawns	\$ 1,480.00
35153	Lawson Products	\$ 147.10
35154	Mayo Construction	\$ 8,680.20
35155	Mike McIntee	\$ 894.27
35156	Minot Daily News	\$ 260.00
35157	Midcontinent	\$ 108.16
35158	Midstates Wireless	\$ 2,422.50
35159	Mikkelsen Aggregates	\$ 25,030.00
35160	Moums Tesoro	\$ 404.83
35161	Myers Parts of Bottineau	\$ 492.80
35162	ND Association of Counties	\$ 75.60
35163	NDACS	\$ 50.00
35164	NDAAO	\$ 210.00
35165	ND Department of Transportation	\$ 198,652.34
35166	ND Department of Transportation	\$ 1,175.85
35167	ND State Radio Communications	\$ 480.00
35168	ND State University	\$ 73.00
35169	Nelson, Don	\$ 400.00
35170	North Central Electric Coop	\$ 1,057.29
35171	Northern Improvement Co	\$ 4,564.11
35172	Nutrien Ag Solutions	\$ 5,364.00

35173	O'Keeffe Oil	\$ 8,522.85
35174	Ottertail Power Co	\$ 195.25
35175	Pharmchem	\$ 57.10
35176	Polar Communications	\$ 179.86
35177	Pomps Tire Service	\$ 1,906.56
35178	Praxair Distribution	\$ 391.10
35179	Primary Electric LLC	\$ 369.88
35180	Pro It LLC	\$ 3,848.50
35181	Redwood Toxicology Laboratory	\$ 204.26
35182	Roc Construction	\$ 1,150.00
35183	Runnings Supply	\$ 251.53
35184	Sawmill Lumber	\$ 943.11
35185	Souris River Telephone	\$ 545.63
35186	State Treasurer	\$ 4,049.90
35187	St Andrews Health Center	\$ 2,344.40
35189	St Michel	\$ 2,387.60
35190	Trans Union	\$ 110.00
35191	True North Steel	\$ 5,452.12
35192	Turtle Mountain Communications	\$ 1,875.93
35193	Tweed Country AG	\$ 469.68
35194	Verizon	\$ 50.02
35195	Verizon Connect NWF INC	\$ 324.61
35196	Visa	\$ 785.75
35197	Visa	\$ 999.56
35198	Visa	\$ 815.51
35199	Visa	\$ 758.67
35200	Volk, Terry	\$ 1,598.78
35201	Ward County Sheriffs Dept	\$ 341.12
35202	WM Corporate Services	\$ 1,029.09
35203	Western Agency	\$ 9,065.00
35204	Weiler, Tanya	\$ 1,000.00
35205	Whitteman, Lori	\$ 95.00
35206	Wold Eng.	\$ 7,270.00
901037	ND Public Employee Retirement	\$ 48,594.65
901038	NDPers- Dakota plan	\$ 93,756.46
901039	NDPERS	\$ 5,451.00
	Payroll	\$274,083.60
		\$ 1,028,623.50

and a motion was made to pay the bills by Rude, seconded by Kjelskus. Motion carried.

**New Business:**

A Raffle Permit was received from Dakota College Logrollers Inc. A motion was made to accept the raffle permit for July 10, 2021 at the Bottineau Country Club by Marquardt, second by Beyer. Motion carried.

Commissioner Rude discussed the weed Board pickup and it was the consensus of the board to keep the pickup for County use at this time.

Ryan Ackerman, Souris River Joint Board, met with the Board to update them on the work that is being completed by the Souris River Joint Board.

The North Dakota Association of Counties Conference is set for October 3<sup>rd</sup>-5<sup>th</sup>, 2021, discussion was held about changing the date of the Commissioner meeting due to conflicting dates with the Conference and the Commissioners plan to attend. A motion was made to change the October meeting date to October 12, 2021 by Kjelshus, second by Marquardt. Roll call vote unanimous. Motion carried.

The Juneteenth Holiday was discussed and it was consensus of the board to implement the holiday for the 2022 year per the existing policy to honor all Federal Holidays.

Kent Indvik and Seth Demontigny, Wold Engineering, gave an update on the County projects –

- Project -Westhope guard rail project will be starting on Monday July 12<sup>th</sup>2021.

- Discussion was held about a traffic count for Long Lake 4 miles the cost for this count to be completed would be \$7,250.00. It was the consensus of the board to have Kent talk with Bryan Fuchs at Department of Transportation before moving forward.

- CTI has bored in two places on County Road 6 west of Westhope to help with the frost heaves at this site. The Road Department will continue to monitor progress.

- Discussion was held about having Project TAC-0547(063) Narrow Project at Lake Metigoshe paved. Two quotes were received. Bechtold Paving Inc. quoted \$71,620.00 and Mayo Construction at \$94,560.00. A motion was made except the quote from Bechtold Paving Inc. in the amount of \$71,620.00 and to pave the Narrows Project at Lake Metigoshe by Beyer, second by Marquardt. Roll call vote unanimous. Motion carried.

- Project BRO-0005(052)-Box Culvert at Omemee. The County Federal Aid Contract was presented to the board. A motion was made to sign the County Federal Aid Contract from Gladen Construction Inc. by Marquardt, second by Rude. Roll call vote unanimous. Motion carried.

- Project TAC-0547(063)-Narrows Project near EastShore Park Road. The County Federal Aid Contract was presented to the board. A motion was made to sign the

Contract and Bond for project TAC-0547(063) by Rude, second by Beyer. Roll call vote unanimous. Motion carried.

-Discussion was held about the removal of the north and south stop signs at the intersection of County Road 47 and County Road 20. A motion was made to remove the north and south stop signs at County Road 47 and County Road 20 by Rude, second by Marquardt. Roll call vote Adams yes, Rude yes, Beyer yes, Marquardt yes, Kjelskus no. Motion carried

-Project CVD-0500(021)-Maxbass Chip Seal. A motion was made to sign the County Federal Aid Contract from the Department of Transportation for Project CVD-0500(021) by Adams, second by Kjelskus. Roll call vote unanimous. Motion carried.

-Project HEC-0549 (001)- The Final Certification of Local Match was presented to the board. A motion was made to sign the Final Certification of Local Match from the Department of Transportation by Beyer, second by Rude. Roll call vote unanimous. Motion Carried.

Ritchie Gimbel, Road Superintendent, gave an update on his department's activity. Ritchie notified the board that the NAWS water project fixed the road where it had been damaged by them north of Maxbass. Discussion was held about changing the speed limit for the LandOlive concert on July 10<sup>th</sup>, 2021, it was the consensus of the board to change the speed limit during this time. Ritchie discussed the Hike and Bike trail at Lake Metigoshe and the updates that need to be addressed. Ritchie discussed Engineering cost and signing a Contract with Wold engineering moving forward.

Mike McIntee, States Attorney, gave an update on his office activity. The Joint Powers Agreement with Source Well was discussed with the board. A motion was made to submit the Joint Powers Agreement by Beyer second by Marquardt. Roll call vote unanimous. Motion carried.

Steve Watson, Sheriff, met with the board to discuss the activity in the Sheriff Department.

Taylor Kippen, Tax Director, met with the board to discuss the variance for James Bondley and Derek DePauw. A motion was made to grant the variance for James Bondley by Beyer, second by Adams. Discussion was held. Roll call vote Adams Yes, Rude No, Beyer Yes, Marquardt No, Kjelskus Yes. Motion carried. Taylor presented the board with a variance for Derek DePauw. A motion was made to approve the variance for DePauw but Rude, second by Marquardt. Roll call vote unanimous. Motion carried.

Kristy Titus, Emergency Manager met with the board to discuss the drought in Bottineau County. Kristy presented the board with a Drought Emergency Declaration. A motion was made to sign the Drought Emergency Declaration by Kjelshus, second by Marquardt. Roll call vote unanimous. Motion carried. A motion to amend the current Fire Burn Policy to incorporate the Fire Danger Guide Suggestions by Rude, second by Kjelshus. Roll call vote Adams no, Rude yes, Beyer no, Marquardt no, Kjelshus no. Motion Failed.

Emily proposed the two proposals from Johnson Controls for a heat pump and blower motor to be replaced in the Jail. A motion was made to sign the proposals from Johnson Controls and authorize the work by Beyer, second by Marquardt. Roll call vote. Motion carried.

Department Head Meeting – Chairman Adams gave an update on the meeting.

Discussion was held about the paving of the 4 miles at Long Lake.

Charlie notified the board of the different Employee Assistance programs available to the County and Emily notified them of the differences in coverage and cost. A motion was made to terminate the current Employee Assistant Program with the Village and contract with CHI St. Alexius by Kjelshus, second by Rude. Roll call vote. Motion carried.

A motion was made to advertise to accept excess property bids for the W1/2 of Lots 22-24 Blk 33 White's First Addition in the City of Bottineau to be opened at 10:30am at the August 4, 2021 commissioner meeting by Marquardt second by Kjelshus. Roll call vote unanimous. Motion carried.

Emily reviewed the 2022 budget numbers that she has prepared for Commissioner review.

A motion was made to make the Roland Township paving payment of \$100,00.00 out of County General Fund for the years 2021 and 2022 by Beyer, second by Marquardt. Roll Call vote Adams yes, Rude yes, Beyer yes, Marquardt yes, Kjelshus no. Motion carried.

Discussion was held about a Special meeting for the Maintenance Coordinator interviews on June 12<sup>th</sup>, 2021 starting at 8am in the Bottineau County Commissioner Room.

Discussion was held on the appointing of the States Attorney on Sept 10<sup>th</sup>, 2021. A motion was made to appoint Seymour Jordan to the State's Attorney position by Marquardt, second by Kjelshus. Roll call vote unanimous. Motion carried.

As there was no further business, a motion was made to adjourn the meeting at 1:29pm by Marquardt, seconded by Kjelshus. Motion carried.

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Charles Adams, Chairman

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Emily Deschamp, Auditor