

New Business:

Emily discussed with the board the vote centers for the 2022 Primary election. Emily notified the board that she is going to have vote centers in the Lansford Mall, Gateway Motel in Westhope and the Bottineau County Courthouse. Also, there will be a drop box located outside of the Courthouse available for ballot drop off 24/7. A motion was made to have polling places in Lansford, Westhope and Bottineau per the recommendation of the County Auditor by Marquardt, second by Kjelshus. Roll call vote unanimous. Motion carried.

Emily discussed utilizing the ARPA funds to pay for the flush and filter that Johnson Controls had completed in the Courthouse back in January of 2022, and also a controller update that was installed in the Courthouse. A motion was made to utilize the ARPA funds for the Johnson control bills by Kjelshus, second by Marquardt. Roll call vote unanimous. Motion carried.

Emily presented the board with a transfer form from Benson County for Deputy Ethan Baril to transfer 24 hours of sick leave to Bottineau County. A motion was made to the transfer the 24 hours of sick leave for Ethan from Benson County by Buynak, second by Beyer. Roll call vote unanimous. Motion carried.

Emily presented the board with an application for a liquor license from Sundowner LLC for on and off sale. A motion was made to approve Sundowner LLC's application to sell alcohol by Beyer, second by Marquardt. Roll call vote unanimous. Motion carried.

Emily presented the board with an application for a license to sell off sale for Gifts by the Lake. A motion was made to approve Gifts by the Lake application to sell off sale by Buynak, second by Marquardt. Roll call vote unanimous. Motion carried.

Emily notified the board of a correction to be made to the February 1st, 2022 minutes. The minutes stated that \$3,000.00 was contributed for the boat landing at Lake Metigoshe Narrows from Lake Metigoshe Recreation Service District, but should have stated Lake Metigoshe Improvement Association. A motion was made to make the correction to the February 1st, 2022 minutes by Marquardt, second by Kjelshus. Roll call vote unanimous. Motion carried.

Discussion was held on the Sunday permit fees charged to establishments. A motion was made to refund the establishments the Sunday permit fee back 3 years due to Century Code 5-02-05.1. changes by Buynak, second by Marquardt. Roll call vote unanimous. Motion carried.

Emily presented the board with the 2023 through 2025 funding agreement for Clerk of District Court Services. A motion was made to sign the 2023 through 2025 Clerk of District Court Agreement by Beyer, second by Kjelshus. Roll call vote unanimous. Motion carried.

Discussion was held about Department Portfolios. Commissioner Rude presented the board a list of departments and each commissioner choose departments to supervise until December 2022.

Kent Indvik and Seth Demontigny, Wold Engineering, gave an update on the County projects –

-Project SC-0520(059)-Russell to Kramer paving project was bid through the Department of Transportation on March 11th, 2022. Mayo Construction received the low bid at \$2,346,021.58. A motion was made to accept the bid of \$2,346,021.58 and sign the resolution for project SC-0520(059) by Kjelshus, second by Marquardt. Roll call vote unanimous. Motion carried.

-Kent updated the board on the bike path at Lake Metigoshe from Sawmill corner east to Highland Road. Kent and Ritch had a conference call with the Department of Transportation on March 30th, 2022. There is an option allowing the Department of Transportation to apply for scenic byway funding for construction in 2023.

-Kramer Bridge-Seth updated the board on the conference call that was held with the Department of Transportation. Seth discussed the water flows and the road for this project.

-Project BRO-005(059)-Box Culvert project at Souris and Willow City. This project was bid on February 11th, 2022 and the low bid was \$1,442,728.05 by Farden Construction. A motion was made to sign the County Federal Aid Contract Bond and the County Federal Aid Contract for Project BRO-005(059) from Farden Construction by Kjelshus, second by Buynak. Roll call vote unanimous. Motion carried.

Ritchie Gimbel, Road Superintendent, met with the board to discuss the road department activities. Ritch discussed the boat landing at Lake Metigoshe and notified the board that the North Dakota Game and Fish was unable to contribute because of the lack of funding. Discussion was held about the 1 mile east on the Airport Road and the 1 mile west on the truck route with Mayo Construction being in the area. Kent is going to reach out to Trevor with Mayo Construction in regards to those two roads.

Discussion was held about the County Road and Bridge levy that is set to expire in 2024 and will need voter approval, the current levy for County Road and bridge is set at 15.25 mills this will allow the County to continue to levy the 15.25 mills up to 20 mills with voter approval at the primary election held on June 14th, 2022. A motion was made to pass the resolution for the County Road and Bridge levy by Beyer, second by Marquardt. Roll call vote Buynak yes, Marquardt yes, Beyer yes, Kjelshus yes, Rude yes. Motion carried.

Steve Watson, Sheriff, gave an update on the County activity.

Discussion was held with the board about refunding the liquor license fees to establishments. A motion was made that the Liquor license fees for Bottineau County are non-refundable by Buynak, second by Kjelshus. Roll call vote unanimous. Motion carried.

Commissioner Buynak updated the board on the lawn mower purchased for the Courthouse and that delivery date is set for July of 2022. Ritch mentioned that the road has a lawnmower that the maintenance coordinator could utilize until the one purchased for the Courthouse arrives.

Emily notified the board that the Garrison Diversion Grant was accepted for the edging for the playground equipment at Carbury Dam.

Steven Crumby and Jim Haag with Johnson Controls met with the board to update them on the smoke control panel for the jail.

Department Head Meeting - Chairman Rude gave an update on the meeting and asked the department heads to give an update on their office activity.

Kristy Titus, Emergency Manager, discussed the County Burn policy via phone. Jeff Soland with Lake Metigoshe Fire Department was present for the discussion and he would like the board to consider adopting the fire danger guide. A motion was made to follow the Fire Danger Guide Suggestions and Restrictions by Rude, second by Buynak. Roll call vote Rude No, Kjelshus yes, Beyer yes, Marquardt no, Buynak yes. Motion carried. A motion was made to amend the previous motion to include agriculture land in the high category by Marquardt, second by Beyer. Discussion was held. Roll call vote on amended motion Beyer no, Marquardt yes, Buynak no, Kjelshus no, Rude yes. Motion failed.

Tyler Berube, Butler Machinery, updated the board on the 2022 motor graders purchased by the county. Tyler also discussed replacing the 2023 motor graders to get back into our rotation for trade outs. A motion was made to move forward to replace the 2 motor graders for 2023 by Beyer, second by Buynak. Roll call vote unanimous. Motion carried.

Tim Klabo, Bottineau County Deputy, met with the board to express his gratitude to Bottineau County over the past 32 years. The board thanked him for his years of service to the County, Tim will be retiring on April 15th, 2022.

Discussion was held on the 30 x 30 Land grab seminar that was held in Bottineau on March 22nd, 2022. In discussion with State's Attorney, Seymour Jordan, the board would like him to develop a resolution opposing the 30 x 30, "America the Beautiful" and "Half Earth" Land Preservation program and supporting continued private ownership of land. A motion was

made to have Seymour draw up a resolution opposing the 30 x 30 land preservation program by Kjelshus, second by Marquardt. Roll call vote unanimous. Motion carried.

A motion was made to enter into executive session at 12:06pm by Beyer, second by Marquardt.

Executive Session was adjourned at 12:22pm. The public was invited to return to the meeting and the meeting returned to open session.

A motion was made to except the recommendation from legal counsel by Beyer, second by Kjelshus. Roll call vote unanimous. Motion carried.

Emily discussed the payroll audit that will be conducted with the Sheriff Department. It was the recommendation of Seymour Jordan, State's Attorney, to conduct the audit for the past 2 years on all Bottineau County employees.

As there was no further business, a motion was made to adjourn the meeting at 12:34pm by Buynak, second by Marquardt. Motion carried.

LeRoy Rude, Chairman

Emily Deschamp, Auditor